

NORTH 180 LaSALLE

180 North LaSalle Move In/Out Procedures

Following are guidelines to assist your firm in planning a move in or out of the building.

1. Select an approved Union moving company. Please see below for a list of recommended movers.
2. The selected moving company must contact the Office of the Building at 312.827.7800 to receive insurance requirements. A current Certificate of Insurance must be on file with the Office of the Building at least 24 hours prior to the move.
3. Schedule freight time with the Office of the Building at 312.827.7800 or by emailing 180nlasalle@am.jll.com as soon as you know your move date. The freight elevators are reserved on a first come, first served basis.
4. Moves can only take place between 5:00pm and 8:00am, Monday through Friday, and from 7:00am to 8:00pm on Saturday.
5. The moving company is required to lay masonite on the corridor from the suite to the freight elevator lobby.

Voice/Cable Installation/Removal Information

IMG Technologies

Lisa Shoulders

630.737.9800

lshoulders@imgtechnologies.net

DirectTV

PrimeTime Sports

847.637.3500

ComEd

Contact Julie Day at 312.827.7814 or Julie.Day@am.jll.com to coordinate a service suspension or transfer. Please provide your suite #, account #, and a copy of a previous invoice.

Recommended Union Moving Companies

Advantage Moving and Storage Inc.

847.658.3600

Hallett Movers

708.458.8600

Boyer Rosene Moving and Storage

847.593.8700

Pickens Kane Moving and Storage

312.942.0330

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